

DATE: April 1, 2012 – Update May 2019

TO: All Tysons Manor Homeowners and Residents

FROM: Tysons Manor HOA Board of Directors

RE: Visitor's Parking Spaces

In an effort to make it easier to understand and comply with the existing Visitor Parking Guidelines within the Tysons Manor Homeowners Association's (henceforth referred to as the "HOA") parking policy, the HOA is implementing a system whereby visitor vehicle hang tags will be issued. The intent is that any vehicle parked in a spot marked as "Visitor" must be displaying one of these tags at all times.

Please be advised that the existing policy has not changed and remains in effect. For your convenience, the policy states:

## ***II. General Rules on Parking and Parking Spaces***

*All owners, residents, their families, tenants and guests of Tysons Manor shall comply with the following general rules, and all owners and residents are responsible for notifying their guests in advance of the parking restrictions of the Tysons Manor Homeowners Association.*

*C. Visitors' spaces. These spaces shall be used only as temporary parking for guests of residents for a period not to exceed 72 continuous hours, which includes overnight parking. Visitor's spaces that are unused as of 9:00 P.M. can then be used by TMHA residents until no later than 7:00 A.M. the next morning.*

Fairfax Towing Service will monitor the parking lot to ensure any vehicle parked in a visitor's space is clearly displaying the tag from their rear view mirror. Fairfax is authorized to tow any vehicle that is parked without a tag.

Fairfax will also monitor for resident's vehicles that are habitually parked in a Visitor's spot with a Visitor tag displayed. Such vehicles will receive a 48-hour warning tag, and if the owner does not remove the vehicle within the 48-hour period, Fairfax will tow the vehicle.

Each homeowner, upon acknowledgement of receipt and understanding of this document, will receive one (1) Visitor hang tag. It is the responsibility of homeowner's whose home(s) are rented to ensure their tenants fully understand the parking policy.

The full parking policy can be found in the "Documents" area of the Tysons Manor Homeowners Association web site ([www.tysonsmanor.com](http://www.tysonsmanor.com).) Although this policy has been in effect already, the HOA will allow a 90 day grace period to ensure all residents have an opportunity to receive a Visitor Tag.

Visitor space violator towing will begin July 1, 2012

Please note:

***Nothing in this policy shall be construed to hold TMHA, the TMHA Board of Directors, TMHA committees or committee members, or TMHA agents responsible for damage to vehicles or loss of property from vehicles which are parked in the Tysons Manor residential community or are towed from the property.***

***Any costs incurred by TMHA to enforce the provisions of this policy - including towing costs, court costs and attorneys fees - will be the sole responsibility of the owner of the vehicles subject to the enforcement.***

I, \_\_\_\_\_, owner of the property located at the following address:

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have received and understand the Tysons Manor Homeowners Association parking policy and agree to comply by the terms and conditions of said policy.

Email address (REQUIRED) \_\_\_\_\_

Signature of Homeowner \_\_\_\_\_ Date: \_\_\_\_\_

Upon receipt of this signed and dated document, a Visitor tag will be issued to the **homeowner**. It is the homeowner's responsibility to provide the tag to his/her tenant(s), if applicable.

Please scan this application to email to: [tysonsmanorhoa@gmail.com](mailto:tysonsmanorhoa@gmail.com) or mail to: Tysons Manor HOA, P.O. Box 81, Dunn Loring, VA 22027-0081.

In the event the tag is lost or stolen, application for a replacement can be requested at a cost of \$50.